

# Transition Process Steps

1. Dissolve current pastoral relationship(congregational vote/presbytery approval).
2. Appointment of COM liaison and a Moderator for Session.
3. If previous pastor was full time installed, the assumption is that the church would desire a full time pastor(interim/stated supply) during the transition. It is also assumed the church would be seeking a full time installed pastor for the future. If something has changed that would necessitate a discussion about whether there should be less than a fulltime pastor(interim and/or installed), those discussions should take place with the Session and Presbytery representatives.
4. For the interim/transitional period, the Session(or its designee) will work with the Executive Presbyter to identify possible candidates for temporary pastoral service. The Session will need to vote and approve the proposed candidate and submit his/her contract for approval by COM. If the interim pastor is fulltime, s/he is expected to transfer membership to Redstone Presbytery.
5. The next step of congregational study and review may be performed by a combination of the interim pastor, the session and/or an elected PNC. In order for a PNC to be elected, permission should be sought and received from the COM of the Presbytery. Mission studies may take any one of a variety of methods for which the COM liaison might provide resources. The result of the mission study should enable the church to be able to answer honestly and accurately the narrative questions for the Ministry Information Form(MIF).
6. The MIF is developed by the PNC in consultation with the liaison, approved by the Session, authorized by the COM and then is published on the Church Leadership Connection website(matching service).
7. **SELECTION PROCESS**(see detailed sheet)--The PNC assumes responsibility for reviewing, selecting and choosing a candidate to place in nomination before the congregation. The candidate may have already been interviewed by the COM subcommittee during the PNC interview process. At that time, candidates will submit to having a background clearance check performed.
8. The Session is informed and schedules a congregational meeting following the service in which the person "candidates."
9. With an affirmative vote and a willingness to receive the "call," the candidate is examined on the floor of the Presbytery and received into membership of the Presbytery.

# TRANSITION PROCESS

**“Pastor”-departure  
(including Supply/CRE)**

COM liaison  
Moderator appointed

Full time

Less than Full time

“Transitional”

“Temporary”

**“Continuing”—  
called/installed**

Presbytery refers  
candidates

Presbytery refers  
candidates

Session hires;  
COM approves  
(Presbytery  
member-FT)

Election of  
PNC(authorized  
by COM)

Session hires;  
COM approves  
(Presbytery  
member-FT)

Self Study  
(alternative options)

“Transitional”  
Pastor(TE)--  
contract-  
1 yr. (annual  
renewal)

MIF developed/published  
(authorized by COM)

“Supply” Pastor(TE)--  
contract-  
1 yr. (annual renewal)

Selection Process  
(see detailed sheet)

CRE contract- 1 yr.  
(annual renewal)

FT Pastor(TE)-  
designated/undesignated  
(Presbytery member)

PT Pastor(TE)  
(tentmaker; retired; shared)  
(Presbytery member)