

***Presbytery of Redstone Policy on  
Personal Privacy – especially with regard to electronic media***

**I. Introduction**

The utilization of electronic media, especially the internet and World Wide Web, makes information much more readily available to many more people. It is now possible to glean personal information about individuals simply by searching internet Web sites. As a result, the personal information, and even identity, of individuals can become vulnerable to misuse and abuse. This reality has led to significant problems for a substantial number of people.

**II. Scope**

Because of the nature of this situation and the potential problems associated with it, the Presbytery of Redstone has established a policy regarding the use of personal information of minister members of the Presbytery, elders, deacons, and members of the churches of the Presbytery.

This policy will apply only to the “public” portion of the Presbytery Web Site. Printed materials will continue to display all pertinent information about all persons involved. *It is understood that should there be inadvertent postings they will be removed as soon as the Presbytery Office is made aware of it.*

**III. Response**

**A. Personal Privacy Policy**

Given the fact that the Presbytery is required to keep accurate records of all proceedings and of all persons who serve at the Presbytery level, the Presbytery is providing an opportunity for anyone who participates in Presbytery activities to request that none of his, or her, personal information be published on the internet by the Presbytery. It will be the responsibility of the individual to formally submit this request if it is his, or her, desire to access this protection.

“Personal Information” will be considered to include the follow:

- |                  |                      |
|------------------|----------------------|
| 1. Last name     | 5. Photograph        |
| 2. Address       | 6. Medical condition |
| 3. Phone number  | 7. Family situations |
| 4. Email address | 8. Work situations   |

**B. Procedure**

Persons desiring to take advantage of the provisions of this policy will need to express that desire in writing to the Stated Clerk of the Presbytery. Upon receipt of the written request none of the personal information in the above-mentioned categories will be displayed on the Presbytery web site.

Adopted by Redstone Presbytery ???????

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**Request to exercise the protections afforded by the  
Redstone Presbytery Personal Privacy Policy**

I, \_\_\_\_\_, hereby register my request to exercise the provisions of the Presbytery of Redstone Policy on Personal Privacy.

I request that my last name, address, phone number, email address, photograph, medical condition, family situation, and work situation no longer be published on the Presbytery Web Site.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_